

April 21, 2011

The Board of Public Works & Safety met at 9:00 am on the above date in the Meeting Room at City Hall Annex with Mayor Tucker presiding and members Fuelling and Higgins attending. Others attending were Supt. Givens; Comm. Maynard; Chief Beloit; Chief Waters; Aaron Burke – Bernardin Lochmueller & Associates; Pam Robinson – Posey County News; and Sara Manifold – Mount Vernon Democrat.

Mayor Tucker called the meeting to order by stating members were either mailed or hand carried copies of the minutes of their previous meeting and by asking if there were any corrections or additions. He added if not, he entertains a motion to waive their reading and to approve the minutes as presented. Board member Fuelling moved the reading of the minutes be waived and they be approved as presented. Seconded by Board member Higgins.

Mayor Tucker asked if there was any discussion ?

There was none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Mayor Tucker requested action on the claims presented.

Board member Higgins moved the claims presented be allowed for payment. Seconded by Board member Fuelling.

Mayor Tucker asked if there was any discussion ?

There was none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

*****CLAIMS*****

Mayor Tucker stated they will now hear the reports of the Departments.

Chief Beloit stated he would like approve for an advance for clothing allowance for their new hire, Leonardo Gonzales, for 3rd qtr. He added when hired, he will receive an allowance for May and June, but he would like 3rd qtr as well so that he may purchase his uniforms.

Board member Fuelling moved permission for the advance be given. Seconded by Board member Higgins.

Mayor Tucker asked if there was any discussion ?

There was none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Chief Beloit continued by stating he did get a price on Det. Dike's weapon - \$450.00. He would request that he be paid \$450 in lieu of taking his duty weapon with him on his retirement.

Board member Higgins asked if they have ever done this before ?

Chief Beloit replied no, but the request was submitted in writing, and regardless, he would have to purchase a new duty weapon for the new hire. He will now just use Det. Dike's.

Board member Higgins moved permission be given for the payment. Seconded by Board member Fuelling.

Mayor Tucker asked if there were any questions ?

There were none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Board member Higgins asked how the search for a new vehicle was going ?

Chief Beloit replied he is still working on getting the information all together.

Mayor Tucker asked if there were any questions ?

There were none.

Chief Waters stated they handed out 16 applications but only got four back. They will be doing the testing on Saturday and will need to block the block of E. 6th Street in front of the station for about an hour. He added they also need to set up the interviews.

Board decided to conduct interviews at 5:00 pm, after the next Board of Works meeting.

Board member Higgins moved permission to close the street be given. Seconded by Board member Fuelling.

Mayor Tucker asked if there were any questions ?

There were none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Chief Waters then stated in the storm this week, shingles were lost on City Hall and City Hall Annex roofs. He is in the process of getting quotes on that, as well quotes on the work to be done in the basement for the mold problem. He would like permission to proceed with the work once the quotes are received, as being in the middle of rainy season, the problems are only going to get worse. He added he will contact Mayor Tucker and the Board members when the quotes are received and of course, take the lowest quote.

Board member Fuelling added he is definitely in favor of getting some shelving down in the basement for the Mayor's and Clerk-Treasurer's documents. He reminded Chief Waters they need at least two quotes.

Chief Waters agreed and added he would call when he received them.

Mayor Tucker stated that once he gets them, he should run them by Attorney Higgins to make sure she is fine with it. He then added the work needs to be done.

Chief Waters agreed.

Board consented to proceed.

Mayor Tucker asked if there were any questions ?

There were none.

Supt. Givens stated he would like to acknowledge Danny Moss and Gene Carroll for all of their hard work during this week's storm. He added lift stations were out around town and they stayed out until 2:30 am working on that. He stated he really appreciates their efforts.

Supt. Givens continued by stating the class that he got permission to attend at the last meeting, he did not attend. Mr. Dennis Givens did, but ended up staying the night, so that charge will appear on the credit card, he just wanted to add that to the record. He stated he didn't end up going because he found one in Evansville that would actually be better for him. He stated it is April 26 at Ivy Tech and the cost for him is \$55.00. He added he would like Gene Carroll and Mike Brandsasse to attend as well, and their cost would be \$85.00 each, which includes a year membership for each.

Board member Higgins moved permission to attend be given, as well as use of city credit card, if needed, for meals. Seconded by Board member Fuelling.

Mayor Tucker asked if there were any questions ?

There were none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Mayor Tucker asked if there were any questions ?

There were none.

Comm. Maynard stated they are picking up limbs from the storm, and he would just ask that everyone be patient. He added they are not doing a list, rather they have a plan for the entire city, section by section. He asked that folks pile the limbs at the edge of the street or alley. They will get to everyone. He then stated they received their new truck this week.

Board member Higgins stated they have done a great job with the storm clean up.

Mayor Tucker agreed and added the plan to go by section by section is a good one too.

Comm. Maynard again asked that folks just be patient.

Board member Fuelling stated the high winds sent trash cans flying and trash everywhere – just another plug for the trash ordinance.

Mayor Tucker asked if there were any questions ?

There were none.

Mayor Tucker stated on the Legal portion of the Agenda is the contract with the Economic Development Coalition of Southwest Indiana for grant administration for the LTCP, Phase II – the \$6.5M grant. He added the city went out for proposals for this service, they were the only ones to respond.

Board member Fuelling moved contract be approved and Mayor Tucker be authorized to sign. Seconded by Board member Higgins.

Mayor Tucker asked if there were any questions ?

There were none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Mayor Tucker stated the next item is WWTP job description changes, as they had discussed several meetings ago.

Supt. Givens stated they split apart one job and made two: Hrly Maint. Oper and Hrly Maint. Oper with a CDL. He added the CDL job will require a CDL be acquired within six months of employment, or face termination, and maintain that CDL for duration of employment. He added he really needs to hire someone and the position he will hire for is the non-CDL Oper. He then stated he would like the CDL jobs to get an increase of \$.25 on the hour.

Board member Fuelling stated this is what the Board asked for, and that is what Supt. Givens has given them. He asked if it will be easy to check the six month CDL ?

Comm. Maynard stated the Clerk's office would know when that time is up.

Clerk-Treasurer Sitzman replied but it could be too late for them then, as they don't know if the employee already has the CDL, if they have tried to get, etc.

Comm. Maynard then stated Supt. Givens is really the one responsible for knowing when the six months are up.

Mayor Tucker stated that is a good point.

Comm. Maynard added he has never received a copy of his department's job description.

Mayor Tucker stated it will be important to monitor that six month period.

Board member Higgins moved they approve the job description for Sewer – Hourly Maintenance-Operator/CDL, with CDL to be obtained within 6 months of employment or face termination; and CDL to be maintained for duration of employment. Seconded by Board member Fuelling.

Mayor Tucker asked if there were any questions ?

There were none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Board member Fuelling added they need to have Attorney Higgins work on the Street Department job description change.

Supt. Givens excused himself from the meeting.

Mayor Tucker stated Aaron Burke is present.

Mr. Burke stated he has the paperwork of award for Keiffer Brothers for Phase II, meaning they are basically putting Keiffer Brothers on notice and are preparing for the formal award process.

Mayor Tucker stated Attorney Higgins has given the green light; BLA has given the green light as well.

Mr. Burke stated his letter from last month included all his recommended specifications.

Board member Fuelling moved Mayor Tucker be authorized to sign the notice and award to Keiffer Brothers, the low bidder on the LTCP, Phase II. Seconded by Board member Higgins.

Mayor Tucker asked if there were any questions ?

There were none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously.

Mayor Tucker asked if anyone in the Audience wished to address the Board ?

There was no response.

Mayor Tucker asked if there was any Old Business ?

There was none.

Mayor Tucker asked if there was any New Business ?

There was none.

Mayor Tucker stated all those in favor of the motion should signify in the affirmative; and following the vote, he reported the motion carried unanimously and adjourned the meeting.

John Tucker
Mayor

ATTEST:

Cristi L. Sitzman
Clerk-Treasurer